

WVAEA, Inc.
Annual Business Meeting
Stonewall Resort
September 10, 2019, 7:00 PM

Call to Order. Julie Hagan. Present: Kim McConnaughy, Tina White, Kari Geary, Anne Mezzanotte, Jan Hanlon, Todd Murray, Lori Kuffner, Pam Young, Nick Northup, Sandra Adkins, Mendy Marshall, Carla Mullins, Deanna Addis, John Holmes, Hollie McIntyre-McGilton, Susan Ellison, Samuel Hunter, Robin Haupt, Marsha Mullins, Misty Dawson, Katrina Reed, Shawn Cook, Mike Shaffer, Wendy Mick, Malyka Knapp-Smith, Bill Sentman, Robert Cooke

Approval of Minutes (Oct. 2018) Distributed by Kari Geary. Nick Northup made a motion to accept meeting minutes. Katrina Reed seconded. Motion passed.

Treasurer's Report Anne Mezzanotte provided a report. As of August 31, 2019, total assets on hand are \$51,772.03. The checking account has \$34,585.78 and C.D.s are \$17,186.25. There have been a lot of grant requests. There is an approval process, so people should give it some time before receiving their grant money.

Committee Reports

- A. Awards** Award certificates and frames are ready for the ceremony on Wednesday. Two frames were left over. Anne will store them until next year.
- B. Conference** Approximately 300 people registered for the conference. AdultEd, SPOKES, LPN, Option Pathway, and PST attended this year.
- C. Membership** All conference registrants receive a complimentary membership with their registration.
- D. Public Relations** New logo is being used at this year's conference.

Old Business

A. COABE Information

- a. Professional Development Opportunities/Student Success Stories** - Sharon Bonney provided information at the updates session on Monday at the conference. The Virtual Conference is scheduled for October 29-30 –1500 seats are available. It is \$500 for the entire state to participate. Because we pay an annual fee for membership to COABE, WVAEA will cover the cost of the virtual conference. COABE Conference for 2020 is in Baltimore in April. They are promoting Capital Hill day and they are asking for success stories. Submitting success stories puts our students in the running for big awards. They're also promoting Google Boot Camps. As a state we cannot promote this because we have a contract with Microsoft. As individuals, instructors can take advantage of the boot camps. COABE also sent materials to distribute and a sign to display at the conference.
- b. Lobbyist Renewal** At this time there is not a lot going on in the state legislature regarding Adult Education. It is \$10,00 for the lobbyist who we have been contracting. Mendy stated that she and Ed discussed splitting the cost with PST to cut down on the cost for WVAEA. Mike shared that the state has missed budget projections the last two

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year, which will result in a deficit and possible midyear cuts. There are states that have moved their Adult Ed programs out of the department of education. PST will be meeting tomorrow to discuss helping with the cost of the lobbyist. We will table this until the next board meeting.

New Business

- A. WVAEA Grant Awards** Effective July 2019 there were revisions made to the grant awards. The biggest change is that programs can be granted up to \$500 per program rather than \$500 per instructor. No grants will be awarded until invoices are paid. Carla will go back and fill grant requests that were requested while WVAEA was waiting for ODTP to pay their 2018 invoice.
- B. WVAEA Day at the Legislature** – This year at Day at the Legislature there were no other tables set up. We were the only group there so there was not a lot of traffic. Katie Mehle and Hollie McIntyre-McGilton brought a group of ESOL students. Kim will work with her contact at the legislature to get a date for 2020.
- C. Potential Sites for 2020 Fall Conference** – Pam suggested Pipestem. Kari and Tina visited there a couple months ago, and updates have not been put into the lodging rooms. There is also a place in Milton that is currently being built. We would like to investigate it as an option if it is going to be complete. We would also like to explore The Waterfront in Morgantown. We would likely not need a 5-day conference again next year.

Other Business

Election Kim McConnaughy explained the election process. President and vice president terms are up January 1, 2020. Due to the format of the conference, the election is handled different this year. Kim developed a candidate information sheet to distribute to people and the election will be held prior to the awards ceremony. Kim will also be outside the door after Wednesday's training so people who are not staying for the awards ceremony

Three new Board Members were elected on Tuesday, September 10, 2019 to serve a three-year term effective January 1, 2020: Nick Northup, Robin Haupt, and Shawn Cook. Julie Hagan was elected to serve a second consecutive three-year term as President effective January 1, 2020 and Kari Geary was elected to serve a three-year term as Vice President effective January 1, 2020.

Motion to Adjourn Malyka Knapp-Smith made a motion to adjourn the meeting. Katrina Reed seconded the motion. Motion passed.