



WVAEA, Inc. Board of Directors' Meeting

Thursday, June 15, 2023

9:00 am

Present: Kim McConnaughy (Exec. Dir.), Kari Geary (Vice Pres.), Anne Mezzanotte (Treasurer), Tina White (President), Ann Mueller, Misty Dawson, Tammy Toney, Erica Asbury, and Chanda Perry

Absent: Amanda Cooper (Secretary), Todd Murray, Deanna Addis, Liz Johnson, and Malyka Knapp-Smith, and Wendy Mick

Tina White, President, called the meeting to order at 9:04 am.

APPROVAL OF MINUTES:

The minutes from November 17, 2022 were reviewed. Tammy Toney made a motion to accept the minutes as recorded; Chanda Perry seconded the motion; all were in favor.

TREASURER'S REPORT:

Anne Mezzanotte reported that as of June 14, 2023

Checking Account: \$ 49,827.06
Certificates of Deposit: \$17,270.59
Total Assets on Hand: \$67,097.65

Bank account information is out of date noting that David Hollingsworth is still listed on the account. After discussion, it was recommended that Kim McConnaughy be added to the account as Executive Director and Anne Mezzanotte as Treasurer.

Signers on the account currently are Marie Bias-Jones (former Treasurer) and Anne Mezzanotte (Treasurer). After discussion, it was recommended that Anne Mezzanotte remain on the account as Signer and also add Kim McConnaughy as Executive Director.

The bank will be provided with the following list of officers and board members:

Officers:

Kim McConnaughy, Executive Director
Tina White, President
Kari Geary, Vice President
Anne Mezzanotte, Treasurer
Amanda Cooper, Secretary

Board Members:

Misty Dawson, Board Member
Todd Murray, Board Member
Deanna Addis, Board Member
Ann Mueller, Board Member
Erica Asbury, Board Member
Chanda Perry, Board Member
Tammy Toney, Board Member
Liz Johnson, Board Member
Malyka Knapp-Smith Board Member
Wendy Mick – Board Development Chairperson

There was also discussion as to who should be issued a debit card; recommendation was made that the following officers will have debit cards: Executive Director, President, Vice President, and Treasurer

A motion was made by Chanda Perry to accept the treasurer's report as presented as well as the recommendations for the changes to the bank account information and issuance of debit cards. Tammy Toney seconded the motion; all were in favor.

Anne Mezzanotte presented the following WVAEA Grant Request updates (effective October 2022 to present) on behalf of Wendy Mick:

\$1,650 requested through program supplemental grants
\$4,956.95 requested through the special events grants
\$980 requested through Professional Development grants

NEW BUSINESS:

Kari Geary (Vice President) provided an update on conference planning activities for 2023. The conference is scheduled for the week of September 12-15 at the Charleston Marriott; schedule and registration should be available by mid-summer; currently looking at various locations for the 2024 conference.

Kim McConnaughy (Exec. Dir.) provided an overview of the role of State Advocate Adult Education Fellowship with COABE. WV's advocate this year is Lucy Lester. Primary responsibilities of the role are to serve as a liaison between the AE Association and COABE. Will work closely with the legislative liaison to enhance communication with legislators; currently working with the Governor's Office to sign a proclamation for Adult Education & Family Literacy Week (Sept 18-24) and build stronger relationship through COABE initiatives.

OLD BUSINESS:

Tina reminded the Board that the name of the Special Events Grant needs updated on the webpage to reflect the approval of changing the name to the Hollingsworth Special Events Grant per the November 2022 board meeting.

With no other business to discuss, Tammy Toney motioned to adjourn the meeting; second by Chanda Perry; all were in favor. Meeting adjourned at 9:30 am.