

WVAEA

2020 Annual Business Meeting (Virtual)

TEAMS – Wed., Oct 28 @ 12:00 noon

Call to order:

Present: Kari Geary, Amanda Cooper, Anne Mezzanotte, Ann Mueller, Ann Smith, Carla Mullins, Cyndy Sundstrom, Debbie King, Denise Aiken, Emily Daniel, Emily Lilly, Emily Russell, Hollie McIntyre-McGilton, John Middaugh, Julie Hagan, Ken Cedar, Kim McConnaughy, Kristi (Vermillion) Briggs, Lori Kuffner, Mary Spellman, Mendy Marshall, Misty Dawson, Nick Northup, Paula Gould, Sandra Adkins, Susan Ellison, Tammy Toney, Teresa Branch, Timothy Anderson, Tina White, Todd Murray, Wendy Mick

Approval of Minutes (September 2019): Displayed on TEAMS by Kari Geary. Denise Aiken made a motion to accept. Anne Mezzanotte seconded. Motion passed.

Treasurer's Report: Anne Mezzanotte provided the treasurer's report. \$13,400 has come in from conference this year. 7 or 8 invoices remain. \$72,028.24 in the organization's checking account. \$17,212 in CDs. Nick Northup motioned to accept. Kristi Briggs seconded the motion. Motion passed.

Committee Reports:

- **2020 Conference Summary:** Conference was virtual this year. Since it was our first virtual we kept the focus narrow. We did not lose any money switching to virtual. We added a year to the end of our three year contract to make up for not attending this year.
- **2020 Awards Summary:** Awards were delivered to regions and distributed by regional coordinators. Tina White will take over the awards from Hollie McIntyre-McGilton.
- **Marketing/PR:** WVAEA has a Facebook. Programs have been embracing social media during COVID-19 pandemic. WVDE Facebook page has useful info and will start posting AE info too. We need to focus on a local level to get the word out that we exist and that we offer distance/online learning.
- **Membership:** COABE membership is free with WVAEA membership. The website now offers the option to purchase membership via Square for a small fee.

Old Business:

- **Legislative Representative Status:** Looking to retain the services of Loarie Butcher. PST will continue sharing the cost.
- **Day at the Legislature:**
 - **Report for 2020:** The capitol was going through renovations. Todd Murray and Nick Northup brough tech to display/demonstrate.
 - **Status for 2021:** Not currently planning to set a date and visit the capitol, but resources on the legislature will be made available to instructors.
- **WVAEA Grants:** Nine grants distributed. Programs get \$500/fiscal year, so instructors need to work together to decide how to use funds. Grand guidelines were e-mailed and are also available on the site.
- **COABE Updates:**
 - **COABE National Conference (Nashville, TN, March 21-24, 2021):** Currently it is scheduled as a hybrid conference. We may want to focus on virtual attendance

depending on COVID-19 circumstances in the future. If anyone wants to present they can choose to do so virtually.

New Business:

- **2020 Election Process / Voting Status / Announcement of Winners:** *Ballots are due by 4 PM Friday, 10/29/2020*
 - Secretary: Amanda Cooper
 - Board Member (elect 3, plus one who will take the place of a member who stepped down): Erica Asbury, Serena Brafford, Misty Dawson, Ann Mueller, Todd Murray, Malyka Knapp-Smith, Tammy Toney,
 - Board Development Committee (elect 3, highest number of votes serves as chair): Kristi Briggs, Wendy Mick
- **Appointment of Awards Committee Chairperson:** Per the bylaws the president appoints a replacement for Awards Committee Chairperson. Julie Hagan appointed Tina White.
- **2021 Conference Arrangements:** Currently planning to meet in-person, but everything depends on COVID-19 situation. Considering moving updates to virtual to focus conference on content.

Motion to Adjourn: Nick Northup motioned to adjourn. Tina White seconded the motion. Meeting adjourned.

