

WVAEA, Inc. Board Meeting  
RESA 5  
January 12, 2018

**Welcome.** In attendance: Julie Hagan, Nick Northup, Edward Hicks, Emily Daniel, Kari Geary, Dianna Flanagan, Sandra Adkins, Katrina Reed, Misty Dawson, Loarie Butcher (lobbyist for WVAEA), Mike Shaffer, Todd Murray Via Skype: Anne Mezzanotte, Kim McConnaughy, John Holmes, Robin Haupt

**Approval of minutes (Sept. 22, 2017)**

Katrina Reed made a motion to approve the minutes from the Sept. 22, 2017 WVAEA, Inc. Board Meeting. Misty Dawson seconded the motion. Motion carried.

**Treasurer's Report.**

Anne reported that as of December 30, 2017:

Checking Account- \$83,791.97

C.D.'s: \$17,108.29

Conference 2017 Expenses:

Camp Dawson: \$70,433.96

Lydotta Taylor: \$1,000

Gift Cards: \$150

Osmo: \$106

Books: \$2,202

IPads: \$986.97

Awards: \$233.08

\*Cash from Raffles: \$715

\*Deposits as of 12/21/17: \$66,127.65

Money continues to come in from the conference and will likely continue to do so through spring.

**COMMITTEE REPORTS**

**Conference.** Nick reported that Camp Dawson has been confirmed for the 2018 conference. It will be held October 9-12, 2018. The committee is still exploring options for the 2019 conference.

**Awards.** Hollie was not present to give a full report. The awards committee will be meeting March 9, 2018 in Flatwoods to discuss the awards that will be given at the 2018 conference.

**Membership.** Kari reports that there are 219 WVAEA members. The majority were from conference registration, but there have been some membership applications from individuals who did not attend the conference. Kari and Anne have been working together to ensure that fees are paid and membership cards are sent out.

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**Public Relations.** Heather was not present to discuss progress with WVAEA social media presence. Sandra can help with this through a project she is working on at the department to create a social media presence to showcase student success.

**Legislative.** WVAEA will have a “Day at the Legislature” on January 29, 2018. Lesson ideas have been sent out on the Listserv. Loarie suggests that as many people as possible attend and bring students to create more of a movement and presence.

**Student Organization.** Success stories were overall well received at the 2017 conference. The posters were good, but could use a more organized template. Once a template has been chosen, it can be sent out to instructors so that they can use the template to type of their success stories. The QR codes were great, but the videos were not able to be viewed by everyone. Sandra is going to create a 365 Adult Ed channel so that videos can be shared on the channel.

**Alumni.** Dianna reports that Cathy Shank will become alumni soon and has asked for her help at conference. Dianna will continue to reach out to alumni and ask for their assistance at conference and with reading awards.

**OLD BUSINESS - None**

**NEW BUSINESS**

**WVAEA Day at the Legislature.** The day at the legislature is scheduled for Monday, January 29, 2018. Instructors are encouraged to bring students. Misty shared how powerful it was for her students to attend the legislative day last year. She also shared ideas for how to fund a trip for students to attend legislative day.

**Loarie Butcher.** Loarie explained her role as the lobbyist for the WVAEA. She will send a weekly report updating the association on what is happening in the legislature. Loarie will monitor the agendas in the legislature and will be present at the capital daily. If she needs a representative from WVAEA to come to Charleston, she will give as much notice as possible, but sometimes things move quickly. Loarie shared her weekly report, including highlights from the governor's state of the state address. Loarie suggests that we come up with a focused direction and statistics that show the value of Adult Education what the impact would be if it went away. Kim and Julie will be receiving the information from Loarie and sharing it with the board as necessary.

**OTHER ITEMS FOR DISCUSSION**

**Grants.** Mike brought up that we had discussed at the fall conference increasing the grant amounts. The grants are currently awarded for up to \$250. Misty also stated that we discussed possibly allowing instructors to apply for more than two grants a year. Mike also brought up that there is no accountability after a grant is awarded. There is currently no requirement for providing receipts or a description for how the grant money was used. It was suggested that there be a maximum amount allowed per year per instructor. Julie is going to check on the current grant guidelines. Information will be provided to the board members with a possible electronic vote for changes. Otherwise, it will be discussed at the next board meeting.

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**Motion to Adjourn.** Misty Dawson made a motion to close meeting. Dianna Flanagan seconded. Motion carried.

Respectfully submitted,

Kari Geary