

WVAEA, Inc. Board Meeting
MOV Adult Education Headquarters-Parkersburg
November 22, 2019

Welcome. In attendance: Julie Hagan, Nick Northup, Kari Geary, Sandra Adkins, Misty Dawson, Todd Murray, Carla Mullins, Lori Kuffner, Anne Mezzanotte, Shawn Cook, Amanda Cooper, Kim McConnaughy, Via Teams: Tina White

Approval of minutes (June 7, 2019)

Anne Mezzanotte made a motion to approve the minutes from the June 9, 2019 WVAEA, Inc. Board Meeting. Nick Northup seconded the motion. Motion carried.

Financial Report.

Anne reported that as of November 15, 2019:

Checking Account- \$96,187.27

C.D.'s: \$17,186.25

Total Assets: \$113,373.52

2019 Conference Invoices/Conference expenses: Invoices have been sent and Anne has been receiving payments from the 2019 conference. She has been doing deposits each week. She made a \$50,000 payment to Stonewall last week.

Announcement of new Board Members and Officers

Julie Hagan was re-elected as president, Kari Geary was elected as vice president/conference chair, and Nick Northup, Robin Haupt, and Shawn Cook were elected as board members.

Committee Reports

- A. Awards: Hollie not in attendance today. Anne reports that she has 3 extra frames at her office left over from this year's conference.
- B. Conference: Nick reports there was a conference committee meeting this morning and we are looking at committing to a venue by the end of December.
- C. Membership: We have 292 members from conference attendance. We have not received any other membership applications/payments outside of the conference. Kim brought up that without other groups (LPN, Option Pathways, PST) joining us at conference, they won't be members of WVAEA. They will need to figure out a way to maintain their membership if they want to benefit from the WVAEA grants, etc. It might be necessary for individuals to pay their own membership fee if they want to be a member. We will table this for now. Emily Daniel will need to pay her membership fee to maintain her board position.
- D. Public Relations: Carla will work on creating a WVAEA Facebook Page. There was a period of time that Carla was not receiving the grant requests. She created a new email address (wvaeagrants@gmail.com). Kim is going to help Carla develop an email to let people know why their entire grant may not be honored.
- E. Alumni: Dianna was not able to attend the meeting today. We will likely not need assistance from the alumni at the 2020 conference since it will be a smaller conference. We would still like the alumni to read and score the award nominations.

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Old Business

- Contract renewal for Lobbyist for 2020 Legislative Session- PST has agreed to pick up half the cost to keep Loarie Butcher as a lobbyist for WVAEA. Loarie's original price was \$10,000, but Loarie has since lowered the cost to \$5,000 to be more of a "monitor" during the legislative session. Misty Dawson made a motion to approve the \$5,000 proposal from Loarie Butcher. Anne Mezzanotte seconded. Motion carried.

New Business

- A. Status report on WVAEA Grant Awards: Carla is looking at processing grant requests from over the last couple months.
- B. WVAEA Day at the Legislature- Kim has scheduled this for February 28, 2020. She submitted the contract and received word that it has been approved.
- C. Potential sites for 2020 Fall Conference: Huntington (Double Tree by Hilton) or Morgantown (Waterfront Marriott) are being explored. A decision will be made in December.
- D. Appoint interim secretary, effective January 1, 2020: Kari will be taking over at vice president on January 1. It was suggested that Amanda Cooper serve as interim secretary until Fall 2020 when the secretary position will be on the ballot.
- E. Status of electing a Board Development Chairperson/Committee: This position was overlooked and not placed on the ballot during the 2019 conference. Kim McConnaughy volunteered to serve as the board development chair until this position can be placed on the ballot at the Fall 2020 conference.

Other Business

- Janet Barrett recently passed away – she was a long-time adult education employee. Julie said that Dianna suggested WVAEA donate to the Humane Society, as Janet loved cats. It was suggested that WVAEA send \$250 to the Parkersburg Humane Society in her honor and send a card to her mom. We can also put something in the 2020 conference program in her memory.
- Kim thanked the outgoing board members and Nick as the vice president for their service to WVAEA.

Motion to Adjourn. Lori Kuffner made a motion to adjourn. Misty Dawson seconded. Motion carried.

Respectfully submitted,

Kari Geary