

WVAEA, Inc. Board Meeting
MOV Adult Education Headquarters-Parkersburg
February 28, 2019

Welcome. In attendance: Julie Hagan, Nick Northup, Kim McConnaughy, Kari Geary, Sandra Adkins, Misty Dawson, Todd Murray, Carla Mullins, Katrina Reed, John Holmes, Pam Young, Rebecca Metzger, Leeanna Hughart, Louise Miller, Lori Kuffner, Mendy Marshall

Approval of minutes (July 13, 2018)

Katrina Reed made a motion to approve the minutes from the July 13, 2018 WVAEA, Inc. Board Meeting. Misty Dawson seconded the motion. Motion carried.

Treasurer's Report.

Anne reported that as of February 25, 2019:

Checking Account- \$24, 176.97

C.D.'s: \$17,135.28

Total Assets: \$41,312.25

COMMITTEE REPORTS

Public Relations Report

- **Update on Website:** The domain for wvaea.org expired and we could not gain access to the domain. We had to purchase a new domain from weebly. The new website is www.wvaeainc.org. The website is up and running with the new logo. The brochure will be removed from the website as it is outdated. Pam will send out another email on the listserv announcing the new website address.
- **Grant Applications:** Since conference 21 requests have been made for grants. \$2,510 from AE (11 requests). These were awarded last week. ODTP \$5,500 (10 requests). The ODTP requests have not been granted.

Conference 2019

- **Draft Schedule:** A draft schedule has been developed. LINC'S will provide ELA and Math training for AE on Tuesday and Wednesday. SPOKES and Option Pathways will come in Wednesday night for the awards and have sessions on Thursday and Friday. We are unsure of the status of ODTP at this point.
- **Projected Costs:** Projected costs are \$200,000. We feel like this is very high. There will be a meeting with Stonewall to negotiate this price.
- **Status of Contract with Stonewall:** Next week the executive committee is having a face-to-face meeting with the event planner at Stonewall to discuss issues with the contract.
- **Awards Committee Updates:** The awards committee met on February 15. They reviewed the awards that were given out last year and made the recommendation to eliminate the outstanding service award, as it doesn't receive many nominations.
- **Status of Election for Officers:** President and Vice President terms expire. These are three year terms. We will need to solicit potential people to run for those office. Nick and Julie are eligible for run again. Katrina is the board development chair and will accept the nominations.

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Legislative/Lobbyist Report

- Loarie Butcher has served as the WVAEA lobbyist again this year. She has been updating Kim, Julie and Nick weekly on what is going on in the legislature. They are then forwarded on to people in the state department office that need the information. At this time there are not any pressing Adult Education issues in the legislature. She has been sending monthly invoices. Her total is \$10,000 for the term. February 15 was the WVAEA Day at the Legislature. There were no other groups/agencies set up this day. Katie Mehle and Hollie McIntyre-McGilton brought students from their ESOL class.

COABE Updates

- There was an issue with COABE membership and it has since been resolved. All members should have received their membership numbers at this time. There is still access to the COABE virtual conference. Pam will send out an announcement on the listserv about the virtual conference. Misty, Lori and Katrina are going to COABE in April. Kari and Anne have a list of COABE membership numbers.

Other Business

- Kim is asking for permission to purchase a door prize to be given out at the MDESC Mental Health conference. Pam made a motion to purchase a door prize for the MDESC Mental Health Conference. Katrina seconded. Motion carried.

Motion to Adjourn. Louise made a motion to adjourn. Katrina seconded. Motion carried.

Respectfully submitted,

Kari Geary