

WVAEA, Inc. Board Meeting  
RESA 5  
September 22, 2017

**Welcome.** In attendance: Julie Hagan, Nick Northup, Edward Hicks, Marie Bias Jones, Kim McConnaughy, Emily Daniel, Kari Geary, Dianna Flanagan, Anne Mezzanotte, Denise Aiken, Mendy Marshall, Sandra Adkins, Heather Bayne, Misty Dawson, Via Skype: Neavoda Judy

**Approval of minutes (June 2, 2017)**

Sandra Adkins made a motion to approve the minutes from the June 2, 2017 WVAEA, Inc. Board Meeting. Nick Northup seconded the motion. Motion carried.

**Treasurer's Report.**

Anne reported that as of September 21, 2017:

Checking Account- \$95,586.89

C.D.'s: \$17,107.52

Anne has received some thank you letters from people who have been awarded grants. One from Roane County Adult Ed (Emily Daniel) and one from Mason County Adult Ed (Tirza Kay). Anne has received checks from New Readers Press, Essential Ed, and Edgenuity to be conference vendors at the 2017 Fall Conference. Kim made purchases using the association credit card for conference raffles.

**COMMITTEE REPORTS**

**Conference.** Nick reports that everything is moving along well. Julie needs a final list of names for the entry gate at Camp Dawson by Monday, September 25. There are a few people who need to be contacted to register and/or reserve a room. Registration will officially close Monday, September 25. Name tags are completed for all conference participants. Everything will be verified.

**Awards.** Hollie has printed the certificates for conference. She is going to purchase frames for the awards and will turn in invoices for reimbursement. Kim has been in touch with all award recipients and they have confirmed their attendance for the conference. She has provided them appropriate information for the awards ceremony. Julie is working on the awards program. She has used quotes from the nominations in the program to highlight the accomplishments of each recipient. Student award winners are being asked to speak, with a maximum of 10 minutes.

Ed reports that Mary Claire Moses has passed away. She was a long time member of WVAEA. He asks that her name be mentioned in the program.

**Membership.** Kari reports that 211 people accepted WVAEA membership and 19 declined on conference registration. Membership cards will be placed in name tags for the conference.

**Public Relations.** Denise will be taking photographs at the conference. She will make sure to get pictures of award winners. Denise will provide pictures for Heather to create a write up about the award winners. Heather will create a WVAEA Facebook page. She will be the admin on the page. Notifications from COABE can be posted on the page.

**Legislative.** WVAEA will have a "Day at the Legislature" on January 29, 2018. Kim will get some information to share at the WVAEA Business Meeting at the conference and keep everyone up to date.

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**Student Organization.** Denise reports that the success posters are coming along for the conference and there is a good representation from around the state. Denise is going to upload all the videos onto the Adult Ed channel on Office 365. QR codes will be placed on the posters for people to scan and view the success stories. Ed Hicks is going to send some PST success stories to Denise.

**Alumni.** Dianna reports that much of the alumni have not responded to messages. Ones who have responded are dealing with personal issues that keep them from being able to assist with the conference or make any commitments. Nick Zervos, Dianna, and Shalom will be alumni at the conference to help. Julie is going to add information about Shalom and Nick to the awards program at the conference since they will be attending the awards ceremony. Other names of retirees will be listed in the program.

### **OLD BUSINESS**

**Prior resignation.** Amber Nottingham was actually not a board member, so there is no further need to fill a vacant spot on the board.

**Website updates.** Kari and Kim have reviewed the websites and made necessary changes. Conference information was added.

**Food at Camp Dawson.** Meal times and menu has been finalized. Final meal counts and special dietary requests will be sent to Camp Dawson next week.

### **NEW BUSINESS**

**Camp Dawson.** Meal counts and special meal requests will go to Camp Dawson within the next week. Websites must be given to Nick ahead of time for presenters, otherwise they may be blocked. Many of the exhibitors/presenters have turned in their form indicating which websites they will need, but we are still waiting on a few.

**Nominations.** Heather has contacted everyone who has been nominated and has heard back from everyone. She received nominations of people who are not registered as conference attendees and are not WVAEA members. These people are not eligible to be nominated. Heather will leave spaces for write-ins on the ballot. Secretary, Treasurer, and 3 Board Member positions are open. There are enough nominations in each area and nominations will be open from the floor. Ballots will be tallied after the Business Meeting at the conference and announced Thursday evening at the awards ceremony.

**Lobbyist.** Hiring to represent Adult Ed and PST. Loarie Butcher resubmitted a proposal. Her proposal was \$22,500. Lida Shepherd was not interested, as she is representing other entities. Shalom Tazewell has a conflict of interest because she is a trainer with Adult Ed. Marie reports that Kelly Watts feels that having Shalom represent Adult Ed as a lobbyist would not be in the WVAEA's best interest. Shalom has committed to training with Adult Ed and does not want to break that commitment. Kim feels that Loarie Butcher is very expensive and she contacted Shalom to get her advice for how to proceed. Shalom suggested Senator Miller and Sam Love as possibilities, but Ed said Sam Love would be a conflict because of others that he represents. Mendy believes that we need to move quickly in getting someone hired, because some sessions are already beginning. Kim will continue to gather information to share at the Business Meeting at the Fall Conference.

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**OTHER ITEMS FOR DISCUSSION**

**MUGC College Credit Courses.** Rebecca wants to arrange non-degree graduate college credit at MUGC for the fall conference and non-degree graduate college credit with MUGC for four courses in the spring (TASC Math, MOS Word, MOS Excel, MOS PPT with Outlook). Previously, Rebecca asked for one large MOS course, but she feels that there is too much content in Edgenuity. She took two polls in Schoology to determine what teachers preferred, and the majority indicated they wanted to take all three MOS courses for six hours of non-degree graduate credit. There is concern that the Excel courses in Edgenuity are outdated. Denise suggested that we use Certiport to provide non-degree graduate credit. Sandra is teaching a WV Learns class called Create Your Own PLN. She will talk with Rebecca about using it for credit. Rebecca is going to have a distance education table at the fall conference.

Heather Bayne made a motion to approve TASC Math and fall conference sessions for non-degree college credit. Misty Dawson seconded. Motion carried.

**Listserv.** Cathy said that she could make the listserv so that only certain people can post and make it an “announcements only” format. This would eliminate people responding to the entire listserv. Dianna thinks there should be a link or information about who to contact if someone did need to make an announcement. Heather will talk with Cathy and make a decision.

**Motion to Adjourn.** Heather Bayne made a motion to close meeting. Dianna Flanagan seconded. Motion carried.

Respectfully submitted,

Kari Geary (filling in for Rebecca Metzger)